



**MSME TECHNOLOGY DEVELOPMENT CENTRE  
CENTRE FOR THE DEVELOPMENT OF GLASS INDUSTRY  
Ministry of MSME, Govt. of India**

A-1/1, Industrial Area, Jalesar Road, Firozabad-283203

**Advt No. CDGI/503/ADVT/2022/01**



ISO 14001:2004  
ISO:9001:2008

MSME-Technology Development Centre (CDGI), Firozabad, a National Centre set up and established by Govt. of India under Ministry of MSME for development of small scale glass industries, invites applications from dedicated and result oriented personnel for the following posts on the pay band, grade pay and age limit as given below:

S.No.	Name of Post	No. of Posts					Level as per 7 <sup>th</sup> CPC	Age Limit	
		Gen	EWS	SC	ST	OBC			
1	<b>SENIOR GLASS TECHNOLOGIST (DIRECTOR)</b>	1	-	-	-	-	(Level-12)	45 Years	Relaxable upto 5 years for Departmental Candidates (a) For SC/ST/OBC/EWS/PH/Ex-Serviceman as per Govt. of India Rules (c) The crucial date for determining age limit for direct recruitment shall be the last date of receipt of application.
2	<b>ADMINISTRATIVE OFFICER (ASSISTANT DIRECTOR)</b>	1	-	-	-	-	(Level-10)		

**QUALIFICATION & EXPERIENCE**

**1. SENIOR GLASS TECHNOLOGIST (DIRECTOR)**

**Qualification:** (a)**Essential:** Degree in glass/ceramic/silicate technology or equivalent. (b) **Desirable:** Post graduate in glass/ceramic/silicate technology or equivalent. **Experience** (a) **Essential:** 10 years experience in the Planning/Production Department of a reputed Glass Industry/Organisation, out of which 4 years in responsible position. b) **Preferable:** Experience in use of Computer based Management Information Systems.

**2. ADMINISTRATIVE OFFICER (ASSISTANT DIRECTOR)**

**Qualification:**(a)**Essential:** Degree in Commerce/ICWA from a recognized university and Post Graduate/Diploma in Business Administration. **Experience** (a) **Essential:** 10 years experience in the Administration Department of an Industry organization or Govt. Deptt. Of which about 4 years in responsible Administrative Position. b) **Preferable:** Practical experience in Govt. System of accounting, budgeting, recruitment and taxation laws. Practical experience in modern Budgeting, Accounting etc. from commercial company. Experience in use of computers for Administrative purposes, computerised Management Information Systems etc. Experience in Personnel Management.

**The recruitment will be on contract basis for a period of 5 years initially which can further be extended till the age of superannuation. The candidates selected shall be liable to serve anywhere in India. The candidates selected shall be eligible for other fringe benefits such as EPF, Gratuity, Leave, LTC etc. as applicable in the Centre.**

**HOW TO APPLY:** Applications indicating the Name, date of birth, Caste (SC/ST/OBC/General), address for correspondence, educational qualification & experience, post held, salary drawn, nature of jobs etc., affixing a recent passport size photograph on the right top corner of the application and enclosing non-refundable crossed **Demand Draft/Postal Order of Rs.1500/-excluding SC/ST candidates drawn in favour of "Principal Director – Centre for the Development of Glass Industry"**, payable at "**Firozabad**". Application fee may also be deposited online (NEFT/RTGS) directly to our **AXIS BANK ACCOUNT NO. 672010100020712 (IFS Code: UTIB0000672 & MICR Code: 283211002)**. The details of transaction ID etc must be mentioned clearly in the application form and print out of the same must be enclosed along with the application failing which the application shall be liable to be rejected.

**The application shall be mailed to the "Principal Director, MSME – Technology Development Centre (Centre for the Development of Glass Industry), A-1/1, Industrial Area, Jalesar Road, Firozabad – 283 203 (UP)"** so as to reach him within 30 days from the date of publication of this advertisement. The envelopes should be superscribed with the name of the post applied for. Applicants must also enclose self attested copies of certificates and testimonials, possessing the essential and desirable qualifications, experience, date of birth etc. with the application. Candidates employed in Govt./Quasi Govt. and PSUs should apply through proper channel or produce NOC from their employer along with the application form. Candidates called for interview shall be reimbursed to the extent of II AC Class to & fro rail fare to the candidates by shortest routes on production of tickets on which journey has been performed. The details along with prescribed application form in this regard shall be available on Centre's website: [www.cdgiindia.net](http://www.cdgiindia.net).

**PRINCIPAL DIRECTOR**



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# MSME TECHNOLOGY DEVELOPMENT CENTRE

(Centre for the Development of Glass Industry)

(A GOVT. OF INDIA SOCIETY)

MINISTRY OF MSME, A-1/1, Industrial Area, Jalesar Road  
Firozabad- 283203

FOR OFFICE USE ONLY	
Sl. No.	

Space for Photograph
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1. This Form to be filled only in English
2. Do attach all certificates and testimonials.

Post applied for : \_\_\_\_\_

Advertisement No. : \_\_\_\_\_

01. Name of the applicant : \_\_\_\_\_

02. Father's Name : \_\_\_\_\_

03. Date of Birth(dd/mm/yy) : \_\_\_\_\_

04. Present Address : \_\_\_\_\_

\_\_\_\_\_ Pin Code \_\_\_\_\_

Contact No. : \_\_\_\_\_

E-mail ID : \_\_\_\_\_

05. Permanent Address : \_\_\_\_\_

\_\_\_\_\_ Pin Code \_\_\_\_\_

06. Category : \_\_\_\_\_  
(Specify General/SC/ST/OBC)

07. Educational & Technical Qualifications :-

Sl. No.	Examination Passed	Trade/Main Subject	Year of Passing	% of Marks /Grade	Remarks
01					
02					
03					
04					
05					

08. Additional Qualification/ Training (if any) : \_\_\_\_\_  
\_\_\_\_\_

09. Work Experience Details :-

S. No	Name of the Employer	Post held	Department	Duration		Nature of work	Reason for leaving
				From	To		

10. Extra-curricular activities : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Marital Status : Married/Unmarried/Widow

12. Additional information, if any : \_\_\_\_\_  
\_\_\_\_\_

13. Present Salary

Basic	Other allowances	Total

14. References: Name & Address of two persons who can give reference about you.

(i)

(ii)

15. DD No/Transaction ID: \_\_\_\_\_

Amount: \_\_\_\_\_

Dated: \_\_\_\_\_

Drawn On: \_\_\_\_\_

Place :

Date :

(Signature of Applicant)